



FOUNDATION FOR PARTNERSHIP INITIATIVES IN THE NIGER DELTA

Terms of Reference for the Engagement of a Consultant to Conduct a Perception Study to Evidence Impact of PIND's Peacebuilding Program in the Niger Delta

1. PROJECT BACKGROUND

The Foundation for Partnership Initiatives in the Niger Delta (PIND) is a Nigerian non-profit corporate social enterprise established in 2010 with initial funding from Chevron Corporation, to support a portfolio of socio-economic development programs for Nigeria's Niger Delta to improve standards of living of communities in the region. PIND supports projects in collaboration with a diverse range of donor partners, including bilateral and multilateral aid agencies, federal and state government agencies in Nigeria, private companies, and foundations. With an overarching goal of increasing income and employment in the region.

PIND activities fall under two distinct but interrelated program areas:

1. An **economic development program** focused on generating opportunities for pro-poor market development and employment generation.
2. A **peacebuilding program** that strengthens conflict resolution mechanisms for enabling integrated peace and economic growth.

An additional set of initiatives has also been designed to support, enable, measure, and communicate the results and achievements of the two core pillars of Economic Development and Peace Building. These include:

- **Capacity Building**, that builds the service delivery and engagement capacity of business membership organizations, civil society organizations, and communities.
- **Advocacy** that seeks to influence policies, practices and programs underpinned by an in-depth analysis and understanding of systemic constraints to growth in the Niger Delta region.
- A **communications** effort that enhances PIND's reputation via multiple and consistent messaging of its transformative approaches, impacts, and learning.

PIND's peacebuilding program is aimed at achieving the greater goal of lasting peace in the Niger Delta; it hopes to achieve this through creating sustainable peace partnerships, encouraging collaboration and synergy amongst peace actors, providing support for economic development and strengthening indigenous structures for peace while also creating and building platforms for larger state-level or regional peace efforts.

PIND has been successful at catalyzing a network of peace actors through the Partners for Peace Network (P4P), and the establishment of a robust integrated early warning and early response architecture that houses the comprehensive dataset on conflict risk publicly available in Nigeria. In the current strategic cycle, PIND plans to deepen the impact of its peacebuilding program in the Niger Delta by enabling the active engagement of 5,000 peace actors in conflict mitigation and reduction, and to positively impact up to 3 million individuals through peace building interventions. It is expected that these conflict mitigation and peace building interventions will foster an improved sense of safety and security in the Niger Delta, particularly in communities where the program intervenes. PIND now requires the services of a consultant to conduct a perception study to provide evidence of the impact of its peace building interventions in the Niger Delta.

2. OBJECTIVES OF THIS ACTIVITY

The broad objective of this consultancy is to conduct a survey to collect data and information to provide insight and understanding of PIND's contribution to the experience and perception of improved safety and security in the Niger Delta, as well as the impact of PIND's peace building interventions in target communities. The survey will provide data for one of the key program's metrics of the Peacebuilding program: **"Population that feel safe in the area they reside"**, as a result of the peace building and conflict mitigation interventions in the last five years.

Specifically, the engaged consultant will conduct quantitative and qualitative field surveys that will provide adequate evidence-based data and information that will enable PIND to achieve the following objectives:

- To demonstrate social value and business case of PIND's programs and projects to donors and partners.
- To comprehend what the residents of the targeted communities consider as peace, safety and security.
- To better understand what works, what does not work, as well as why they work or do not, for PIND's strategic planning, and if necessary, course correction.

3. SCOPE OF WORK

The proposed survey study will focus on 81 purposively selected communities across the nine (9) States of the Niger Delta where PIND have implemented peace building interventions. Nine (9) communities will be selected from each State including three (3) communities from each of the three (3) Senatorial Districts in a State. The consultant is required to collect both qualitative and quantitative data and information through survey questionnaire, Focus Group Discussions (FGDs),

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and key Informant Interviews (KIIs). Data and information from approximately 1,417 respondents, including 1,066 survey respondents, 216 FGD participants and 135 key informants. See research framework in Figure 1 for further clarification. The consultant is required to look for the field researchers/ enumerators, male and female, budget, and manage the team of enumerator/ field researchers. PIND, encourage the consultant to select the enumerators from the pull of Partners for Peace (P4P) members in each state of the Niger Delta.

4. METHODOLOGY

The study will adopt a cross-sectional approach utilizing multiple data sources gathered from a representative sample of stakeholders across the nine Niger Delta states, in specific communities that have been beneficiaries of PIND's peacebuilding interventions in the region. The target respondents will consist of members of communities where PIND's peacebuilding interventions have been conducted. These respondents may include persons in the following groups; peace actors, religious organizations, women groups, youth groups, traditional rulers, persons with disabilities (PWDs), businesspersons, and organized private sector operators – international oil companies (IOCs), national oil companies (NoCs), Telecom operators, financial institutions etc.

4.1. Desk/Literature Review

The consultant will conduct an in-depth desk review of the relevant literature, starting with the Participatory Livelihoods and Community Engagement (PLACE) study conducted by PIND in 2012, as well as previous impact studies conducted by the Initiative for Global Development (IGD) in 2014 and a study by the Fund for Peace (FFP) in 2018. The consultant will also review other existing literature and related studies conducted in the target and/or related communities in the Niger Delta and draw insights to improve the quality of the findings from the survey.

Consultants are expected to develop a brief research proposal that outlines their understanding of the study objectives, the methodology to deploy, and how the key items in the scope of work will be accomplished.

4.2. Survey Planning/ Design

Building upon PIND's experience with the PLACE livelihoods survey conducted in 2013 in Ubeji and Egbokodo communities in Delta State, this survey will balance the need for representative population-level data with local, contextualized information from three data sources. As shown in the research framework (Figure 1), the three sources of data will be juxtaposed, each focused at a different scale for triangulation and interpretation.

- I. Source 1: Peace Map; to measure actual changes in the security situation at the state level. Data and information from the Peace Map will provide empirical benchmark regarding the aggregate security trends which will further contextualize the survey findings on perceptions and contributors to peace and security (sources 2 and 3).

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- II. Source 2: Survey; this will involve face to face interview with a representative sample of people across the nine Niger Delta state, for population-level perceptions of security and contributors to peace. A key component of the survey will be the inclusion of communities where PIND has directly conducted interventions, within the overall survey sample in the Niger Delta, to allow for comparisons between population level and intervention community perceptions of safety and security.
- III. Source 3: Qualitative data collection; to complement/contextualize survey findings, qualitative data will be obtained from intervention communities, via FGDs with community members and KIIs with community leaders and other key stakeholders. This will help to understand what community residents consider as security, safety and peace. Furthermore, it will help to better understand what works, what does not work, as well as why they work or do not work.

Results from the three data sources will be juxtaposed and aggregated by the consultant to determine the full scope of PIND’s impact on the peace and security environment across the region.

4.3. Sampling Techniques

The survey will generate both qualitative and quantitative information. For the qualitative data, KIIs will be used to collect necessary data from individual respondents within the intervention communities, while FGDs will be used to collect qualitative information from groups which will be constituted from consultation within the target communities. Key informants will be purposively selected within intervention communities, based on the role they play in their respective communities (e.g. community rulers such as traditional and religious leaders). Other members of the community will be invited to participate in group discussions. To the extent possible, group discussions will be homogenous within groups (e.g. women only groups) and heterogeneous across groups (e.g. youth, women, men), to allow the survey to capture any nuances in how different demographics have been or are affected by the interventions.

To select participants for qualitative interviews and group discussions within intervention communities, a screener questionnaire will be used to ensure that they have been impacted or at least aware of any interventions. The quantitative data collection (survey) will utilize a multi-stage sampling approach. Each of the target States will first be divided into strata (e.g. senatorial districts), to allow for better identification of intervention communities (intervention communities will be purposively selected), and within each stratum, a random sampling technique will be adopted to select respondents (for questionnaire administration within households).

Field and data collections are to be carried out within 3 communities from each of the 3 Senatorial Districts in each of the 9 States in the Niger Delta as listed in the table below:

STATE	SENATORIAL DISTRICT	COMMUNITIES/LGAs
Abia	1. Abia North	3 communities from 3 different LGAs

	2. Abia Central	''
	3. Abia South	''
Akwa Ibom	1. Akwa Ibom North-East	''
	2. Akwa Ibom North-West	''
	3. Akwa Ibom South	''
Bayelsa	1. Bayelsa Central	''
	2. Bayelsa East	''
	3. Bayelsa West	''
Delta	1. Delta South	''
	2. Delta Central	''
	3. Delta North	''
Edo	1. Edo North	''
	2. Edo South	''
	3. Edo Central	''
Imo	1. Imo North	''
	2. Imo West	''
	3. Imo East	''
Rivers	1. Rivers West	''
	2. Rivers South-East	''
	3. Rivers East	''
Ondo	1. Ondo South	''
	2. Ondo Central	''
	3. Ondo North	''
Cross River	1. Cross River Central	''
	2. Cross River South	''
	3. Cross River North	''

4.4. Instruments for Data Collection

Three main instruments of data collection will be deployed to collect the required data. A structured questionnaire will be used to collect information from survey respondents, using KoboToolbox Open Data Kit (ODK). The KoboToolbox will be used for the data collection process and spatial data (longitude and latitude) which is expected to be embedded at every data collection point (e.g. at every questionnaire administration point). This will ensure that standardized information is collected from an adequate number of respondents with appropriate geographical coverage. Key Informant Interviews and FGDs checklists will be used to obtain information from key informants and discussion participants, respectively. Since safety is multifaceted, and is influenced by factors beyond conflict mitigation (in the program's intervention area), the study instrument will be worded such that respondents are asked how the program's interventions have affected their perception of safety.

4.5. Data Collection, Analysis and Interpretation

The survey questionnaire will have a mix of both open-ended and closed-ended questions, with the majority being closed-ended. Open-ended questions are better at capturing detail and unanticipated responses, while closed questions are beneficial for more straightforward analysis and shorter response time from respondents. However, because surveys usually involve interviews with a significant number of people, carefully worded close-ended questions are preferred, and more commonly used. The use of forced choice questions i.e. respondents are forced to choose one of two statements they agree with, as well as randomized question orders will also be considered, to help alleviate biases. Questions will be presented in English and pidgin to aid understanding of the respondents.

As shown in Figure 1, primary and secondary data collected would be analyzed utilizing appropriate statistical application and content analysis. Content analysis would be used to analyze the qualitative data from desk research, while frequencies and percentages would be visualized through tables, charts and maps. Necessary measures would be taken to ensure data quality assurance, such as training of enumerators/field staff, pre-testing of survey instruments, data management, etc.

4.6. Presentation of Findings

Following the final data collection and analysis, the consultant is expected to develop and present a draft report to PIND. Thereafter, the consultant would incorporate feedback from the PIND's Peacebuilding and P, M & E team and prepare a final report.

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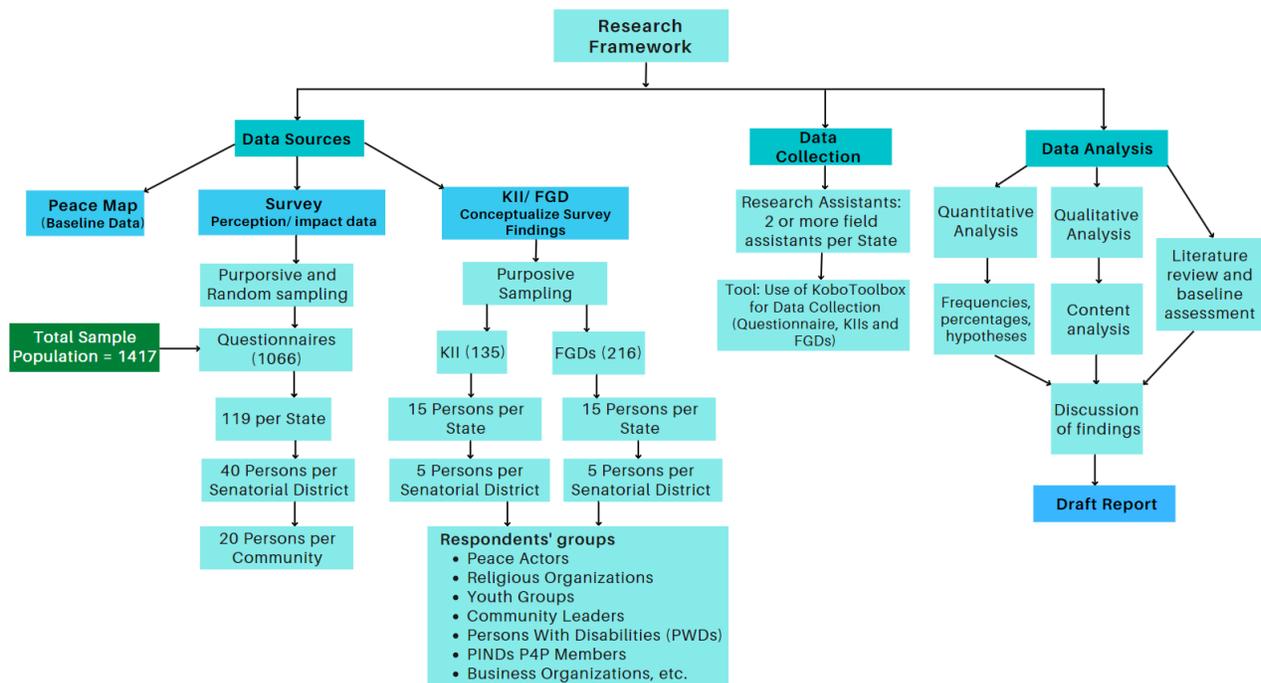


Figure 1: Research framework

Activities and Timelines

The consultants shall review the terms of reference (ToR) contained in the work order and provide an inception report describing the level of their understanding of the ToR. The consultant will be expected to meet with PIND’s technical team for an inception meeting and planning.

The following tables present summary key tasks (T) and deliverables (D) as well as the timelines for the study:

Table 1: Tasks and number of days attached per task

S/N	Description of Tasks	No of days	Associated Deliverables (Codes)
T1.	Research Planning	1	Inception report including: Interpretation of the objectives
T2.	Review of Literature	3	Methodology: strategy, implementation schedule, analysis, sampling plan Report outline Annexes: Evaluation matrix, respondents, sources, and tools
T3.	Field data collection	9	1. Survey planning 2. Data collection
T4.	Data Analysis/ Report Writing	4	Draft Report

T5.	Presentation of Report	1	
T6	Incorporation of feedback and final report	2	Final Report
	Total Number of days	25	

5. DELIVERABLES

Deliverables stated in the table below are directly linked to specific tasks in ‘Activity Timeline’ section.

Item		Indicative Due Dates
D1	Start-up meeting /schedule of tasks, sessions and travels. Inception report including interpretation of the objectives Methodology: Strategy, implementation schedule, sampling plan, and analysis Report outline Annexes: Evaluation matrix, respondents, sources, and tools	November 8 th – November 11 th , 2021
D2	Field data collection	November 12 th - November 24 th , 2021
D3	Data analysis and presentation of findings	November 25 th - December 1 st , 2021
D4	Draft report	December 2 nd , 2021
D5/ D6	Final report	December 13 th – December 14 th , 2021

6. DURATION

The consultant will be engaged for a total of 25 days from November to December 2021. This is laid out in Table 1, however, the number of days per activity is not cast in stone, and can be utilized across the key activities in as much as the total number of days for the entire assignment does not exceed 25 days.

7. COST

The estimated number of days for the assignment is capped at 25 days spread over two months. The consultant will be hired based on previous relevant experience and will be remunerated on a daily rate as approved in the PIND procurement policy.

Travels and associated costs (accommodation, per-diem, and phone calls) will be covered or reimbursed by PIND on the presentation of receipts and related payment instruments. PIND's approval will be required before these expenses can be incurred.

8. QUALIFICATIONS

Interested candidates are expected to meet the following criteria:

An advanced degree in Sociology, Political Science, Economics, Business and Public Administration, Project Management, Monitoring and Evaluation, Development Studies, or any other related discipline. A minimum of seven (6) years of national/international professional experience in providing similar assessment services to either public or private institutions. Familiar with standards and guidelines for community assessment projects in rural communities. Ability to manage teams – especially remote management and field teams in a challenging environment. Ability to exercise sound judgment, remain flexible to a changing environment, and make decisions independently with respect to organizational and client interest.

Be ready and available to work alongside a technical team from PIND that comprises of experts in peacebuilding and Planning, Monitoring and Evaluation.

Applications that demonstrate a strong competence, track record, and experience in the above-mentioned fields will be considered.

9. CRITERIA FOR ASSESSMENT AND SELECTION OF APPLICANTS

S/N	Scoring criteria	Scores allowed	Scored earned	Remark
1	Requisite experience with strong track records of previous works in the study locations for minimum of five years.	25		
2	Considerable experience and expertise in peacebuilding with substantial experience and expertise in conflict analysis/assessment.	30		
3	Ability to write concisely, clearly, and accessible analytical reports.	10		

4	Gender mainstreaming with reference to gender equality in the composition of enumerators/ field researchers.	10		
5	Previous knowledge conducting similar research with practical experience in conducting high-quality evaluation work, especially in peace, conflict and safety in communities.	25		
	Total score	100 points		

10. HOW TO APPLY

Qualified and experienced consultants that meet the specifications above should forward their CV and expression of interests, describing how their qualifications and experiences match PIND's expectation. Interested consultant(s) should submit a proposal to procurement@pindfoundation.org latest by close of business on October 29, 2021. The proposal should lay out the consultant's understanding of the scope of work and methodology to deploy for the study. This should also include a CV and a brief description of previous work done and copies of the report of such studies. A cost proposal should also be included

Mandatory Required items from vendors/consultants who intends to bid any work or service in PIND

1. Certificate of Business Registration/Mean of Personal Identification
2. Profile of organization or Resume in case of a consultant
3. Completed PIND bio data form in case of consultants
4. Most Recent Tax Clearance Certificate
5. Tax Identification Number
6. Full physical contact address
7. Bank Reference Letter
8. Bank details as follows:
 - I. Name of Account
 - II. Account Number
 - III. Name of Bank
 - IV. Address of Bank

Non-Discriminatory Clause:

PIND Foundation provides equal opportunity in employment and engagement for all persons, vendors, and contractors, and prohibits unlawful discrimination and harassment in all aspects of a contractual engagement or employment because of age, sex, gender, marital status, disability, nationality, race, religion or any fact